

## Complaints Form

Please complete this form concerning the nature of your complaint. Please keep a copy of this form and return the original to MITskills.

<b>Name</b>	<b>Employers Name</b>
<b>Name of College</b>	<b>College Course</b>

**Details of Complaint:** *Please indicate written or verbal complaint*

<b>Submitted to</b>	<b>Learners Signature</b>
<b>Office Signature</b>	<b>Date</b>

### Office Use Only

Source of Complaint: .....

Training Co-ordinator: .....

Ref.....